

MARIN TELECOMMUNICATIONS AGENCY
27 Commercial Blvd., Suite C, Novato, CA 94949
Phone: (415) 883-9100 FAX: (415) 883-9155

EXECUTIVE COMMITTEE

REGULAR
MEETING NOTICE

DATE: April 23, 2004
TIME: 9:00 – 11:00 a.m.
PLACE: Marin County Civic Center – Room 324 (Rug Room)
3501 Civic Center Drive, San Rafael, California

AGENDA

*Public comment is invited concerning each agendized item
pursuant to the Brown Act. Please limit comments to three minutes.*

- A. Review and adoption of recommendation on the proposed FY 2004-2005 Marin Telecommunications Agency budget.
- B. Open time for items not on the agenda.
- C. Adjournment.

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MEMORANDUM

DATE: April 14, 2004
TO: MTA Board of Directors
FROM: Martin J. Nichols, Executive Officer
SUBJECT: CONSENT AGENDA ITEM E4: PROPOSED FY 2004-2005
MARIN TELECOMMUNICATIONS AGENCY BUDGET

Recommended Action:

1. Receive the proposed FY 2004-2005 budget; and
2. Set a hearing to consider and adopt a final budget for May 12, 2004 at 6:00 p.m.

Background:

The proposed budget will reduce the member contributions by 10 percent. This is achieved by reducing the funding for INET and technical consultants by \$25,000, insurance by \$3,000, contingencies by \$5,000 and some minor changes to other operating expenses.

We will have \$45,000 available for the INET, retention of consultants for negotiations and/or to start a formal review process, should that become necessary.

Proposed Budget FY2004-2005:

<i>Expenditures:</i>	Final Budget FY 2003-04	Estimated Expenditures	Proposed Budget FY 2004-05	Difference
1. Contract Services				
a) Executive Director	\$120,000	\$119,700	120,000	0
b) Legal Counsel	40,000	38,550	40,000	0
c) INET Technical Advisor	50,000	10,000	25,000	(25,000)
d) Audit/Acct.	11,000	9,750	10,000	(1,000)
e) Web Support	1,500	1,500	1,500	0
f) Customer Support	28,200	28,200	28,200	0
g) Technical Consultant	20,000	35,000	20,000	0
Subtotal	270,700	242,700	244,700	(26,000)
2. Office Expense	2,000	1,000	1,000	(1,000)
3. Memberships	1,000	760	800	(200)
4. Insurance	10,000	6,600	7,000	(3,000)
5. Conferences	5,000	4,925	5,000	0
6. Contingency	10,000	0	5,000	(5,000)
Subtotals	\$298,700	\$255,985	\$263,500	(\$35,200)

<i>Financing:</i>	Final Budget FY 2003-04	Estimated Expenditures	Proposed Budget FY 2004-05	Difference
1. MarinMap Reimbursable	\$20,000	\$20,000	\$20,000	\$0
2. Fund Balance	50,000	50,000	40,000	(10,000)
3. Interest	4,800	2,000	2,000	(2,800)
Subtotals	\$74,800	\$72,000	\$62,000	(\$12,800)
Net Cost to Members	\$223,900	\$223,900	\$201,500	(\$22,400)

ESTIMATED MEMBER ALLOCATION FOR FY 2004-2005

Member Agency	Percent Share	2003-2004 Costs	2004-2005 Costs	Increase
San Rafael	29.48	\$66,006	\$59,402	(\$6,604)
County	27.04	\$60,543	\$54,486	(6,057)
Corte Madera	4.99	\$11,173	\$10,055	(1,118)
Larkspur	8.05	\$18,024	\$16,221	(1,803)
Ross	1.22	\$2,732	\$2,458	(273)
Belvedere	1.43	\$3,202	\$2,881	(320)
Tiburon	3.01	\$6,739	\$6,065	(674)
Fairfax	4.41	\$9,874	\$8,886	(988)
San Anselmo	6.97	\$15,606	\$14,045	(1,561)
Mill Valley	8.32	\$18,628	\$16,765	(1,864)
Sausalito	5.08	\$11,374	\$10,236	(1,138)
	100	\$223,900	\$201,500	(\$22,400)