

MARIN TELECOMMUNICATIONS AGENCY

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SPECIAL **MEETING NOTICE**

DATE: Thursday, August 28, 2008

TIME: 7:00 - 9:00 p.m.

PLACE: San Rafael City Hall 1400 Fifth Ave. San Rafael, California

AGENDA

A. Call to order.

B. Director's comments. (:10 minutes)

C. Executive Officer's report (:10 minutes)

D. Consent Calendar: (:05 minutes)

1) Approve minutes of June 9 & July 9, 2008 Board Meetings

2) Budget Status Report

E. Open time for items not on the agenda. (:15 minutes)

This portion of the meeting is reserved for persons desiring to address the Agency on any matter not listed on items F through I of the agenda. The Ralph M. Brown Act prohibits discussion of items that are not duly placed on the agenda. Speakers are limited to three minutes.

UNFINISHED BUSINESS

F. Accept the Annual Audit Report and Financial Statements prepared for Marin Telecommunications Agency by Maher Accountancy for the year ending June 30, 2007 and approve Management's response

NEW BUSINESS

G. Approve Records Retention Resolution and Schedule.

H. Approve Proposed Contract for Records Management Services.

COMMITTEE REPORTS

- I. Report from the Community Media Center of Marin (CMCM).
- J. Adjourn.

NEXT REGULAR MEETING: SEPTEMBER 10, 2008 at 7:00 P.M. to 9:00 P.M.
Location: San Rafael City Hall – 1400 Fifth Ave., San Rafael, California.

PLEASE NOTE THAT A COMPLETE AGENDA PACKAGE IS AVAILABLE FOR VIEWING AT: 371 BEL MARIN KEYS BLVD., SUITE 100, NOVATO, CA. OR AT THE AGENCY'S WEBSITE MTA.MARIN.ORG. COPIES OF PAST MTA MINUTES ARE AVAILABLE FOR VIEWING AT THE SAME LOCATION.