

MARIN TELECOMMUNICATIONS AGENCY

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MEMORANDUM

DATE: May 13, 2009

TO: MTA Board of Directors

FROM: Barbara Thornton, Executive Officer

SUBJECT: **AGENDA ITEM I: MTA FISCAL YEAR FY2009-10 PROPOSED WORK PLAN AND BUDGET – BOARD CONSIDERATION AND SETTING FOR PUBLIC HEARING (MTA OPERATING AND PEG FUND)**

Recommended Action:

1. Receive and consider for approval the MTA Work Plan for FY 2009-2010.
2. Receive Proposed MTA Budget for FY 2009-2010.
3. Set a public hearing for adoption of the proposed MTA Budget for FY 2009-2010 to be held at the Board's next meeting on June 10, 2009.

Background:

Work Plan

The proposed MTA Work Plan for FY 2009-2010 is attached. This was reviewed by the Finance and Policy Committee in their May 8th meeting and their suggested updates have been incorporated. This Work Plan includes the normal MTA operations and administration items, along with new areas to be addressed in FY 2009-2010 including:

1. Broadband Stimulus Funding Opportunities
2. AT&T Franchise Fee and PEG Fee Audit
3. Marin Wireless Project
4. CATV Low Income Discount
5. Legal and Regulatory Monitoring and Involvement at the Federal, State and local levels (anticipating the level of activities will be higher than in the past due to DIVCA and PEG issues and Broadband initiatives)

In addition an item has been added for monitoring and administration of the Franchise Agreements with AT&T, Comcast and Horizon including customer service standards, franchise and PEG fees reporting and payment, and other contract compliance issues.

The Work Plan identifies the MTA Strategic Plan Directions for each of the Work Plan items.

MTA Operating Budget

The proposed MTA Budget for FY 2009 – 2010 is attached for the MTA Operating Fund (70040) and PEG Fund (70041). The revenues of \$3,105,000 are essentially flat from FY 2009 to FY 2010. The expenses of \$3,055,000 for FY 2010 are also essentially flat although the FY 2010 incorporates new expenses associated with MTA's new office space.

It is estimated that there will be approximately an \$80,000 carryover from the current FY 2009 into FY 2010 and this will decrease the amount each member agency will pay out of franchise fees for MTA Operating Budget for FY 2010. A schedule of estimated member agency fees to be paid given a carryover of \$80,000 is attached.

PEG Fund Budget

The PEG Fund is estimated to have a carryover from FY 2009 of approximately \$300,020 which will all be paid out to the CMCM on January 31, 2010 as per the Dedicated Access Provider Agreement between the MTA and the CMCM.