

**MARIN TELECOMMUNICATIONS AGENCY**  
555 Northgate Drive, Suite 230, San Rafael CA 94903-3680  
PHONE: (415) 448-0355

**MEMORANDUM**

**DATE:** November 11, 2009  
**TO:** MTA Board of Directors  
**FROM:** Barbara Thornton, Executive Officer  
**SUBJECT:** AGENDA ITEM **D-2**: BUDGET STATUS REPORT

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Recommended Action: Receive Budget Status Report FY10 for year to date through October 31, 2009, for Funds 70040 and 70041.

Background:

The actual Revenues and Expenditures are tracking with the approved budget. The Comcast Franchise Fees for third quarter 2009 (July 1 - September 30), \$777,653.38 were received.

A new format for the report is presented on the first 2 pages for MTA's Operating Fund 70040. It provides the Annual Budget, the actual revenues and expenditures for the month of October, the year-to-date (YTD) actual revenues and expenditures, and the YTD actual expressed as a % utilization of the annual budget.

The normal Summary and Detailed Reports for the MTA Operating Fund 70040 and the PEG Fund 70041 are also attached.

**MTA Operating Fund 70040  
FINANCIAL REPORT  
October 2009**

**REVENUE**

G/L #	Source	Received October-09	Received To Date	Budgeted FY2009-10	% Received
4230110	Franchises	777,653.38	777,653.38	3,100,000.00	25%
4410125	Interest	3,440.92	3,440.92	5,000.00	69%
<b>TOTAL</b>		<b>781,094.30</b>	<b>781,094.30</b>	<b>3,105,000.00</b>	<b>25%</b>

**EXPENDITURES**

G/L #	Budget Object	Expenses October-09	Expenses To Date	Budgeted FY2009-10	% Used
5210110	Professional Svcs	7,950.24	49,934.37	325,500	15%
5210131	Legal Expenses	180.00	720.00	68,000	1%
5210200	Administration & Finance Services	0.00	0.00	14,250	0%
5210525	General Insurance	0.00	8,234.14	9,000	91%
5210715	Communication Services	201.67	490.48	6,540	7%
5211270	Rent	886.59	3,546.36	13,200	27%
5211300	Professional Development Expense	0.00	690.00	3,700	19%
5211400	Travel	95.14	95.14	4,000	2%
5211500	Miscellaneous Services	0.00	0.00	2,688,210	0%
5220110	Office Supplies	43.92	201.78	2,600	8%
9000010	Contingencies	0	0	50,000	
<b>TOTAL</b>		<b>9,357.56</b>	<b>63,912.27</b>	<b>3,185,000</b>	<b>2%</b>

Percentage of year completed October 31, 2009:

33%

**3<sup>rd</sup> Quarter 2009  
10/23/2009**

**Comcast Checks #509375931 & #509375932  
\$777,653.38**

<b>Member Agency</b>	<b>For the Months of JUL, AUG, SEPT. 2009</b>		
	<b># of Monthly Subscribers</b>	<b>Percent Share</b>	<b>Member Share</b>
San Rafael	52,026	28.92%	\$224,911.43
County	48,424	26.92%	\$209,339.79
Corte Madera	9,330	5.19%	\$40,334.14
Larkspur	14,587	8.11%	\$63,060.45
Ross	2,156	1.20%	\$9,320.51
Belvedere	2,315	1.29%	\$10,007.88
Tiburon	8,385	4.66%	\$36,248.85
Fairfax	7,190	4.00%	\$31,082.79
San Anselmo	12,090	6.72%	\$52,265.78
Mill Valley	14,470	8.04%	\$62,554.66
Sausalito	8,912	4.95%	\$38,527.10
<b>TOTALS</b>	<b>179,885</b>	<b>100.00%</b>	<b>\$777,653.38</b>

**MTA Operating Budget - Fund 70040  
FY10 YTD October 31, 2009  
Summary**

Attachment to Agenda Item D-2

	<b>Budget</b>	<b>Actuals</b>	<b>Usage</b>
<b>* 4000000- Revenues</b>	<b>3,105,000.00-</b>	<b>781,094.30-</b>	<b>25.16</b>
* Salaries and Benefits			
* 5210100-Professional Services	393,500.00	52,974.16	13.46
* 5210200-Administration & Finance Service	14,250.00		
* 5210500-Insurance Premiums	9,000.00	8,234.14	91.49
* 5210700-Communications Services	6,540.00	629.85	9.63
* 5211200-Rent & Operating Leases	13,200.00	4,432.95	33.58
* 5211300-Professional Development Expense	3,700.00	690.00	18.65
* 5211400-Travel	4,000.00	95.14	2.38
* 5211500-Misc Services	2,688,210.00	777,653.38	28.93
* 5220100-Office Supplies	2,600.00	218.26	8.39
** Services & Supplies	3,135,000.00	844,927.88	26.95
* Other Charges			
* Transfers Out			
* Interdepartment Charges			
<b>*** Total Expenditures</b>	<b>3,135,000.00</b>	<b>844,927.88</b>	<b>26.95</b>
** Total Contingencies	50,000.00		

**MTA Operating Budget - Fund 70040**  
**FY10 YTD October 31, 2009**  
**Detail**

Attachment to Agenda Item D-2

	<b>Budget</b>	<b>Actuals</b>	<b>Usage</b>	<b>Available Amt</b>
** Total Revenues	3,105,000.00-	781,094.30-	25.16	2,323,905.70-
**** Total Expenditures	3,135,000.00	844,927.88	26.95	2,290,072.12
<b>***** Total</b>	<b>30,000.00</b>	<b>63,833.58</b>	<b>212.78</b>	<b>33,833.58-</b>
4230110 Franchises	3,100,000.00-	777,653.38-	25.09	2,322,346.62-
4410125 Int on Pooled Invst	5,000.00-	3,440.92-	68.82	1,559.08-
<b>* 4000000- Revenues</b>	<b>3,105,000.00-</b>	<b>781,094.30-</b>	<b>25.16</b>	<b>2,323,905.70-</b>
* Salaries and Benefits				
5210100 Professional Services	393,500.00			393,500.00
5210110 Professional Services		52,254.16		52,254.16-
5210131 Prof Svcs - Legal		720.00		720.00-
* 5210100-Professional Services	393,500.00	52,974.16	13.46	340,525.84
5210200 Admin & FinanceSrvcs	14,250.00			14,250.00
* 5210200-Administration & Finance Service	14,250.00			14,250.00
5210500 Insurance Premiums	9,000.00			9,000.00
5210515 Ins - Gen Liability		8,234.14		8,234.14-
* 5210500-Insurance Premiums	9,000.00	8,234.14	91.49	765.86
5210700 Communications Services	6,540.00			6,540.00
5210715 Com Srvc - Broadband		272.00		272.00-
5210725 Com Srvc - Land Line		357.85		357.85-
* 5210700-Communications Services	6,540.00	629.85	9.63	5,910.15
5211200 Rent & Operating Leases	13,200.00			13,200.00
5211270 Rent - Off Space		4,432.95		4,432.95-
* 5211200-Rent & Operating Leases	13,200.00	4,432.95	33.58	8,767.05
5211300 Svcs&Suppl-ProfDevel	3,700.00			3,700.00
5211325 Conferences		525.00		525.00-
5211330 Memberships & Dues		165.00		165.00-
* 5211300-Professional Development Expense	3,700.00	690.00	18.65	3,010.00
5211400 Travel	4,000.00			4,000.00
5211435 Travel - Meals		39.14		39.14-
5211450 Travel - Parking		56.00		56.00-
* 5211400-Travel	4,000.00	95.14	2.38	3,904.86
5211500 Svcs&Suppl-Miscellan	2,688,210.00			2,688,210.00
5211549 Outgo Franchise Fee		777,653.38		777,653.38-
* 5211500-Misc Services	2,688,210.00	777,653.38	28.93	1,910,556.62
5220100 Office Supplies	2,600.00			2,600.00
5220110 Office Supplies		53.46		53.46-
5220130 Copier Suppl & Srvc		131.12		131.12-
5220146 Office Supplies - Postage		33.68		33.68-
* 5220100-Office Supplies	2,600.00	218.26	8.39	2,381.74
** Services & Supplies	3,135,000.00	844,927.88	26.95	2,290,072.12
* Other Charges				
* Transfers Out				
* Interdepartment Charges				
<b>*** Total Expenditures</b>	<b>3,135,000.00</b>	<b>844,927.88</b>	<b>26.95</b>	<b>2,290,072.12</b>
9000010 Conting-General	50,000.00			50,000.00
* Contingencies	50,000.00			50,000.00
** Total Contingencies	50,000.00			50,000.00

**MTA PEG Budget - Fund 70041**  
**FY10 YTD thru October 31, 2009**  
**Summary**

Attachment to Agenda Item D-2

	<b>Budget</b>	<b>Actuals</b>	<b>Usage</b>
<b>* 4000000- Revenues</b>	<b>505,000.00-</b>	<b>502,665.18-</b>	<b>99.54</b>
* Salaries and Benefits			
* Services & Supplies			
* Other Charges			
** Transfers Out		500,000.00	
* Interdepartment Charges			
<b>*** Total Expenditures</b>		<b>500,000.00</b>	
* Total Contingencies			

**MTA PEG Budget - Fund 70041**  
**FY10 YTD thru October 31, 2009**  
**Detail**

Attachment to Agenda Item D-2

	<b>Budget</b>	<b>Actuals</b>	<b>Usage</b>	<b>Available Amt</b>
** Total Revenues	505,000.00-	502,665.18-	99.54	2,334.82-
**** Total Expenditures		500,000.00		500,000.00-
<b>***** Total</b>	<b>505,000.00-</b>	<b>2,665.18-</b>	<b>0.53</b>	<b>502,334.82-</b>
4230110 Franchises	502,000.00-	500,000.00-	99.60	2,000.00-
4410125 Int on Pooled Invst	3,000.00-	2,665.18-	88.84	334.82-
<b>* 4000000- Revenues</b>	<b>505,000.00-</b>	<b>502,665.18-</b>	<b>99.54</b>	<b>2,334.82-</b>
* Salaries and Benefits				
* Services & Supplies				
* Other Charges				
5490150 Oper Transfers Out - Other		500,000.00		500,000.00-
* 5490150-Oper Transfers Out - Other		500,000.00		500,000.00-
** Transfers Out		500,000.00		500,000.00-
* Interdepartment Charges				
<b>*** Total Expenditures</b>		<b>500,000.00</b>		<b>500,000.00-</b>
* Total Contingencies				