

MARIN TELECOMMUNICATIONS AGENCY

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MEMORANDUM

DATE: January 14, 2009
TO: MTA Board of Directors
FROM: Barbara Thornton, Executive Officer
SUBJECT: AGENDA ITEM H: MTA Board Workshop

Recommended Action: Receive the Board Workshop Agenda as finalized by the Finance & Planning Committee and participate in the first portion of the Workshop that will be conducted tonight.

Background:

In the Board's December meeting the Board provided considerable input for the Board Workshop and Agenda and asked that the Finance & Planning Committee finalize the Agenda given the Board's input. The final Board Workshop Agenda as approved by the Finance and Planning Committee is attached.

Workshop Agenda items "Recap of 2008 Work Plan" and "Fundamentals for the Board" are incorporated into tonight's meeting agenda as the first part of the Board Workshop. Copies of the presentation materials will be available at the meeting, or emailed if received by the Executive Officer prior to the meeting.

Furthermore, as requested by the Board staff has compiled the MTA Source Materials Binder and it is being provided in addition to tonight's meeting packet. It provides excellent reference documents for the Board. The Table of Contents for the binder is attached. It contains many of the documents that will be referenced in the Workshop presentations.

MTA Board Workshop – First Portion

- 1) Recap of 2008 Work Plan (Thornton)
- 2) Fundamentals for the Board
 - a. Federal & State Telecom/Video Legal/Regulatory Review (Stepanicich)
 - b. MTA JPA –Formation, Authority, Franchise Fees, Funding, Dissolution (Stepanicich)
 - c. Comcast Franchise Agreement – Essential terms, Oversight, Comcast's Level of Effort (LOE) Obligations, Rights & Remedies (Stepanicich)

- d. California State Video Franchise (AT&T) – Essential terms, Oversight, Level of Effort (LOE) Obligations, Rights & Remedies (Stepanicich)
- e. Broadband – Overview, Marin County Network & Resources (McKown)
- f. Marin Entities – Other Agencies, Resources (Thornton)

ATTACHMENTS:

- Agenda for Board Workshop as approved by Finance & Planning Committee 12/22/08
- MTA Source Documents Binder - Table of Contents